

# CLIENT MEETING MINUTES

## Topic: ME 476C Sixth Client Meeting

Date: Thursday April 5, 2018

Time: 11:00 am – 11:30 am

Location: Engineering Building In Front of Dr. Ciocanel's Office

Minutes recorded by Michael Garelick

Meeting called by Cole Neilson

Attendees: All Group Members

Table 1. Record of meeting.

<b>9:30 am to 9:40 am</b>	<b>Explain What has been done for Client</b> <ul style="list-style-type: none"><li>• Mark: sensor/transducer research Analytical Report.</li><li>• Keith: Simulations Analytical Report.</li><li>• Michael: Choosing type of pump Analytical Report.</li><li>• Cole: Materials Analytical Report.</li></ul>	In Front of Dr. Ciocanel's Office
<b>9:40 am to 9:50 am</b>	<b>Client's Reaction</b> <ul style="list-style-type: none"><li>• Team progress more sufficient.</li><li>• Need full plumbing CAD including fittings, valves, documentation.</li><li>• Go through list of failures of previous design, see where there are improvements.</li><li>• BOM from plumbing prices, look at online pricing.</li></ul>	In Front of Dr. Ciocanel's Office
<b>9:50 am to end</b>	<b>Plan for Next Client Meeting</b> <ul style="list-style-type: none"><li>• Next meeting will be on 4/10/18.</li><li>• Meeting will be a team meeting.</li></ul>	In Front of Dr. Ciocanel's Office

Table 2. Tasks Assigned.

Task	Person Assigned	Due Date	Date Complete
Analytical Report: Pump analysis	Michael	4/8/18	
Analytical Report: Sensor analysis	Mark	4/8/18	

Analytical Report: Pipe stress analysis	Cole	4/8/18	
Analytical Report: MatLab and flow analysis	Keith	4/8/18	
Website 2	Keith	4/1/18	

**Next formal meeting: 4/10/18, room 120,Engineering Building, at 9:35 am.**

**Next members responsible for agenda: Michael Garelick .**

**and meeting minutes: Michael Garelick .**